



Government of the People's Republic of Bangladesh
Ministry of Power, Energy and Mineral Resources
Power Division
(Company Affairs-1)
www.powerdivision.gov.bd



Memo No. 27.00.0000.088.08.016.18.513

Date: 23-07-2023.

Government Order

The undersigned is directed to convey the sanction for study leave (Ex-Bangladesh and without pay) of Mr. Md Foyzul Haque, Deputy Manager, Dhaka Power Distribution Company (DPDC) Ltd. at the International University of Japan (IUJ) in Public Management & Policy Analysis in Japan from 01-09-2023 to 31-08-2025 or 02 (two) years from the start of the journey (including travel time):

2. The terms and conditions of this order are as follows:

- (a) The employee must return and join DPDC after expiration of study leave and have to complete one contractual period or 03 (three) years of service life;
 - (b) If the employee does not complete or fail to obtain the degree for which the leave was granted, then the leave period will be deemed to be a non-qualifying service, study leave will stand nullified and the employee must undertake that he can be subjected to disciplinary action(s) for violation;
 - (c) The employee must undertake that if he does not return after educational leave or resigns in continuation thereof, the educational leave period will be considered as non-qualifying service and this period will not be included in the calculation for the purpose of benefits;
 - (d) The employee must undertake that he will employ best of his efforts to achieve/earn the degree within the allowed leave period and will not seek extension of the leave without any sincere logical ground.
 - (e) No expenses related to educational leave and no financial benefits during the leave period will be borne by DPDC and no additional benefits (such as promotion etc.) can be claimed from DPDC for achieving/earning such degree.
 - (f) He will have to submit documents of completing study from the University to DPDC at the time of joining;
 - (g) The employee must submit the transcript/university certification to the DPDC at the end of each semester as proof of the ongoing educational activities and failure to submit such certificate will be considered as contrary to discipline and he must undertake on his part that in such circumstances appropriate disciplinary action is taken including not renewal of service contract that there will be no objections.
 - (h) For obtaining this degree, he cannot claim any benefits from DPDC, such as promotion, salary increase etc.
3. He will have to submit an undertaking mentioning the conditions above in a non judicial stamp valuing taka 300 (Three Hundred Taka);
 4. This order has been issued with the approval of the competent authority.

(H. M. Nurul Islam)

Deputy Secretary

☎ 55100248

☐ c.affairs-1@pd.gov.bd

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Copy for kind information and necessary action to: (Not according to seniority)

01. Senior Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka {Attention: D.G (Consular) with a request to issue Note Verbale}.
02. His Excellency ambassador, the Embassy of Japan in Dhaka, Bangladesh.
03. Additional Secretary (Administration/Development/Renewable Energy/Planning/Co-ordination) Power Division.
04. Director General, Immigration and Passport, Agargaon, Dhaka.
05. Joint Secretary (Company Affairs), Power Division.
06. Managing Director, Dhaka Power Distribution Company (DPDC) Ltd.
07. PS to Senior Secretary, Power Division, Ministry of Power, Energy and Mineral Resources.
08. Deputy Secretary (Admin-1), Power Division.
09. Mr.....
10. Airport Manager, Hazrat Shahjalal International Airport, Dhaka.
11. System Analyst/Programmer, Power Division. (with request to publish on Power Division Website).

(H. M. Nurul Islam)

Deputy Secretary